



Steps to Activate your  
PowerSchool Parent Portal Account  
John F. Kennedy Middle School

Step 1: Open an internet browser and go to <https://enfield.powerschool.com/public/> (Chrome is recommended)

Step 2a: Click "Create Account" as shown below.

PowerSchool

Student and Parent Sign In

Sign In Create Account

Parent Sign In

Parents - Click the button to sign in. You will be redirected to the Parent sign in page.

Parent Sign In

Step 2b: Click on "Create Account" again.

PowerSchool

Student and Parent Sign In

Sign In Create Account

Create an Account

Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. Learn more.

Create Account

Step 3: Create your Parent Account

Parent Account Details

First Name

Step 3a. Enter your First Name

Last Name

Step 3b. Enter your Last Name

Email

Step 3c. Enter your email

Ex: Jdoe@verizon.net

Desired Username

Step 3d. Use your email from above as your username.

Ex: Jdoe@verizon.net

Password

Step 3e. Create a password using the rules below.

Re-enter Password

Step 3f. Re-type your new password

Password must: •Be at least 8 characters long •Contain at least one uppercase and one lowercase letter •Contain at least one letter and one number •Contain at least one special character

Step 4: Link to your student account(s).

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

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Student Name

Step 4a. Enter Student Name

Ex: John Doe

Access ID

Step 4b. Enter the Parent Access ID code given to you on the letter attached.

Access Password

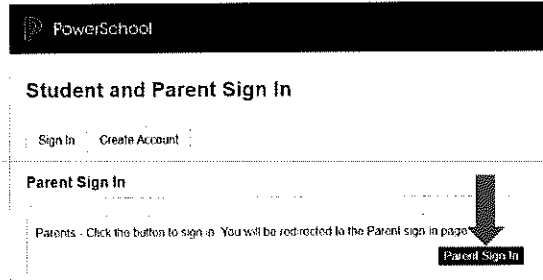
Step 4c. Enter the Parent Access ID Password given to you on the letter attached.

Relationship

Step 4d. Choose your relationship with the student.

If you have more than one student to link, repeat step 4 for each student.

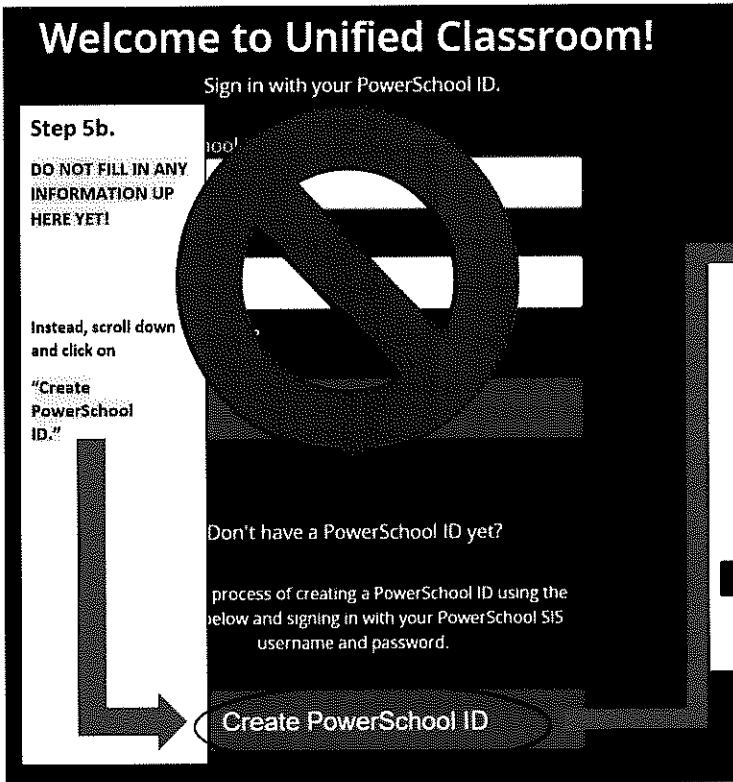
**Step 5: Create your "PowerSchool ID"**



Step 5a. To start, you need to go back to <https://enfield.powerschool.com/public/>

Click "Parent Sign In." →

Step 5b. You will see the following "Welcome" screen. **Do not sign in at the top.** Instead, scroll down the page and click "Create PowerSchool ID" as shown below.



Steps 5c, 5d, 5e. After you click "Create PowerSchool ID," complete the steps shown below to create the ID.

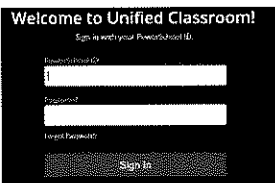
**PowerSchool ID Creation**

Step 1: Enter your current sign in information

<b>Username</b>	Step 5c. Enter the <b>SAME</b> email address you used to create your Parent Portal Account in Step 3. Ex: Jdooe@verizon.net
<b>Password</b>	Step 5d. Enter the <b>SAME</b> password you used to create your Parent Portal Account in Step 3.
<b>Next</b>	

↑ Step 5e. Click "Next"

Step 6: You will now be congratulated for creating your PowerSchool ID. **Please write it down somewhere safe.**



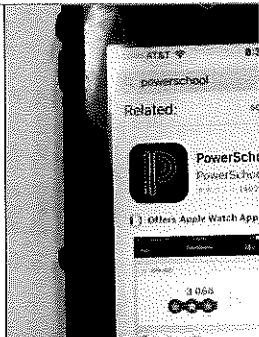
6a. You will be prompted to sign in with your PowerSchool ID and bookmark <https://classroom.powerschool.com> for future logins.

6b. Once you are signed in, click on "QuickLinks" to see grades and attendance.

Steps 7: If you would like to use the PowerSchool APP the district code is FQTP.

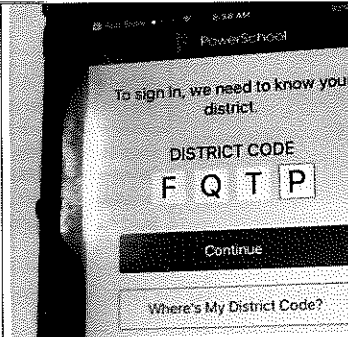
**Step 7a.**

Go to your App Store and download the PowerSchool Mobile App



**Step 7b.**

Enter our District Code: **FQTP**



**Step 7c.**

**For Parents:**  
Username: your email address  
Password: the one you created

**For Students:**  
Username: your Student Access ID assigned to you  
Password: your password

